

SECRET

18 NOV 1983

MEMORANDUM FOR: Executive Officer to the DDA

FROM:

[redacted]  
Acting Director of Security

25X1

SUBJECT: FY 1985 Congressional Budget Guidance--#1 [redacted]

25X1

REFERENCE: Executive Officer, DDA Memorandum dated  
17 November 1983, same Subject

1. As requested in the referenced memorandum, the Office of Security (OS) has reviewed last year's Congressional Budget Justification consolidated expenditure center summary relative to OS and is forwarding the attached revision. Even though last year's summary is still accurate in content, it was felt it could be shortened somewhat by consolidating the industrial security program into the body of the summary to coincide with the other security disciplines. [redacted]

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2. If additional information is required, please contact the Policy and Plans Group, extension [redacted]

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## Attachment

## Distribution:

Orig - Adse

1 - AD/Security

① - OS Registry

1 - PPG Chrono

OS/P&M/PPG [redacted] bc  
(18 November 1983)

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Security  
Consolidated Expenditure Center Overview

This Consolidated Expenditure Center consists of the Office of Security, which develops, maintains, and conducts a worldwide security program directed toward the protection of CIA personnel, facilities, information, and intelligence sources and methods. Its personnel, physical, technical, industrial and information security programs are designed to protect against hostile penetration in the U. S. and overseas and include a counterintelligence effort for periodic reinvestigation and repolygraph of CIA employees. [redacted]

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Security policy guidance on sensitive compartmented information (SCI) programs is provided to CIA and the Intelligence Community Staff as well as to the DCI in his role as the Director of Central Intelligence. The Office also provides security services of common concern to other Intelligence Community agencies in the areas of technical surveillance countermeasures training and centralized record keeping associated with access to compartmented intelligence. [redacted]

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## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FY 1985 Congressional Budget Guidance--#1

FROM:

RR

Chief, Plans Branch  
Policy and Plans Group

EXTENSION

NO.

25X1

DATE

18 November 1983

25X1

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

C/PPG

11/19/83

2.

DD/P&amp;M

18 NOV 1983

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AD/Security

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OS Registry

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		<i>11/18 PR</i>
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As Requested	For Correction	Prepare Reply
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REMARKS

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Form 3-65 160c

(13)

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83-0893/22

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FY 1985 Congressional Budget Guidance--#1

FROM:

EO/DDA  
7D18 HQ

EXTENSION

NO.

25X1

DATE

17 Nov 83

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TO: (Officer designation, room number, and building)

DATE

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2B072. D/ODP  
2D00 HQ3. D/OF  
616 Key4. D/OIS  
1206 Ames5. D/OL  
2B076. D/OMS  
1D4054 HQ7. D/OP  
5E13 HQ8. D/OS  
4E70 HQ9. D/OTE  
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17 NOV  
1983

S-E-C-R-E-T

83-0373/22

17 NOV 1983

MEMORANDUM FOR: Director of Communications  
Director of Data Processing  
Director of Finance  
Director of Information Services  
Director of Logistics  
Director of Medical Services  
Director of Personnel  
Director of Security  
Director of Training and Education

FROM:

  
Executive Officer to the DDA

25X1

SUBJECT:

FY 1985 Congressional Budget Guidance--#1 

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1. Planning has begun for the final presentation of our 1985 budget which is due to Congress on 15 January 1984. To meet external printing deadlines, much of the text and some of the resource displays must be prepared before the approved Agency funding level is announced. As you know, the resource picture for 1984 and prospects for 1985 are less promising now than when we constructed the 1985 program. We are anticipating changes to both years.

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2. The IC Staff and OMB hearings on the 1985 budget have been completed. We expect to receive fiscal guidance for 1985 around 22 November and also by that time to have a better fix on appropriation action regarding the 1984 budget. The DCI-approved program level and suggested changes will be transmitted to you shortly thereafter. Presidential decisions for 1985 may not arrive until mid-December. We hope any alterations to the program or the narratives at that time will be minor. The narrative justifications and resource schedules required for the Congressional Budget Justification Book are described in detail on pages 29-35 of the 1985 Program Call. Directorate submissions are due to the Comptroller on 9 December 1983. It is requested that you forward 5 copies (3 bound, 2 unbound) of your Congressional Budget submission to the DDA/MS by 8 December 1983.

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3. Re CEC Overviews: We have attached copies of last year's Congressional Budget Justification consolidated expenditure center overviews that relate to your office. These brief paragraphs should still fairly accurately describe the components and functions of the FY 1985 CEC. We ask that you update these summaries, if necessary, and return them to the DDA/MS by COB 21 November.

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4. Re CEC Narratives (Activities Description and Justification):  
The discussion of changes that begins the CEC narrative will be based on a set of CEC objectives that summarizes the programmatic changes from 1984. Each CEC presentation will continue to display a table of resource changes between 1984 and 1985 by major object class and offices will continue to provide explanations of changes by object class as described in the Call Annex (page 66).

The CEC objectives are intended to highlight enhanced or new activities or ongoing activities that will be emphasized in 1985. We have attached program objectives for the CECs to which your office contributes; each should be specifically addressed in the narrative. We are aware that a revised 1985 program level may change or eliminate some of the objectives, but we are providing preliminary drafts now so that you can begin to organize your CEC narratives well before the 9 December deadline. The narratives also should include several paragraphs of specific intelligence accomplishments during the year 1 December 1982-30 November 1983 that will demonstrate the value and importance of the tasks performed within that CEC. [redacted]

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5. We will be back to you shortly with more specifics on resources for both 1984 and 1985. If you have any questions regarding any aspects of the 1985 Congressional Budget Guidance, please call [redacted] secure. [redacted]

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Attachments

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## Security

### Consolidated Expenditure Center Overview

This Consolidated Expenditure Center consists of the Office of Security, which develops, maintains, and conducts a worldwide security program directed toward the protection of CIA personnel, facilities, information, and intelligence sources and methods. Its physical, technical, and information security programs are designed to protect against hostile penetration in the US and overseas and include a counterintelligence effort for periodic reinvestigation and repolygraph of CIA employees. [REDACTED]

Security policy guidance on compartmented intelligence is provided to CIA and the Intelligence Community Staff as well as to the DCI in his role as the Director of Central Intelligence. The Office conducts an industrial security program that consists of on-site contractor security audits, background investigations, and polygraph interviews, with periodic reinvestigations and repolygraph interviews. The Office also provides security services of common concern to other Intelligence Community agencies in the areas of technical surveillance countermeasures training and centralized record keeping associated with access to compartmented intelligence. [REDACTED]



S-E-C-R-E-T

Support Category

Consolidated Expenditure Centers

Security

Provide an adequate level of security support to address the current backlog in and growing demand for staff and contractor employee security investigations and reinvestigations.

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Strengthen the security of our computer systems by providing expanded survey and briefing support and by developing improved access systems.

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Improve the security of Headquarters area facilities through strengthened communications and physical security mechanisms of all Agency facilities through expansion of the Agency's audio countermeasures capabilities.

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